

Retiree consent and authorization to disclose personal information

Upon retiring from the University of Ottawa, you may wish to stay informed about activities and matters of interest to you. The purpose of this form is to obtain your consent to release your personal information as described below.

SECTION 1 - IDENTIFICATION

| | | |
|------------|-----------|-------------------------|
| FIRST NAME | LAST NAME | EMPLOYEE NUMBER 100- |
|------------|-----------|-------------------------|

SECTION 2 - PERSONAL INFORMATION (all fields below must be filled)

| | | |
|------------------------------------|---------------------------------------|--|
| ADDRESS | | |
| EMAIL @uOttawa.ca | TELEPHONE NUMBER | |
| FACULTY OR SERVICE | RETIREMENT DATE DAY MONTH YEAR | |
| PREFERRED LANGUAGE: French English | | |

SECTION 3 - CONSENT AND AUTHORIZATION TO DISCLOSE PERSONAL INFORMATION

I **AUTHORIZE** the University of Ottawa Human Resources to release my personal information as provided in Section 2 of this form (as updated from time to time) for the following purposes (check applicable boxes):

| | | | | |
|---|--|-----------|---|-----------|
| To be contacted by retirees' associations | Administrative Staff Retirees Association (ASRA) | YES NO | Association of Professors Retired from University of Ottawa (APRUO) | YES NO |
| To receive invitations to special events hosted by uOttawa faculties and services | | YES | NO | |

SECTION 4 - SIGNATURE

I **UNDERSTAND** that I may revoke this consent at any time by giving written notice to the Human Resources (Pension Sector).

I **ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND** this consent form.

| | |
|--------------------|---|
| _____ SIGNATURE | DAY MONTH YEAR DATE |
|--------------------|---|

Notice of Collection of Personal Information: In accordance with the *Freedom of Information and Protection of Privacy Act* (Ontario) and with University [Policy 90](#), your personal information is collected under the authority of the University of Ottawa Act, 1965. Your personal information collected by Human Resources (Pension Sector) will be used for the purpose of and those consistent with the administration of your pension plan. If you have questions about the collection, use and disclosure of your personal information in this notice, please contact Human Resources, Pension Sector, 550 Cumberland Street, Room 019, Ottawa, Ontario K1N 6N5, Tel.: 613-562-5832 or hrpension@uOttawa.ca.

Human Resources – Pension Plans

550 Cumberland, Room 019 Ottawa ON K1N 6N5
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